

Murphys Sanitary District



MINUTES – Regular Board Meeting
Thursday, August 8, 2024
15 Ernest St Ste. A
Murphys, Ca 9524

CALL MEETING TO ORDER – 10:00 a.m.

PLEDGE OF ALLEGIANCE

1. Roll Call

Directors Present

Director Fontana; Director Gonzales (Absent w/out notice); Director Miller & President McMath-Jue

Staff Present

K. Fillmore, Admin. Manager; D. Murphy, Operations Manager; & A. Milliken, Accounting Clerk

Public Present

Blackwater Engineering

2. Agenda Changes – *Request from Director Miller to pull Line Item 4b) Financial Reports-Ending June 30, 2024 & July 31, 2024 for discussion.*

3. Public Comment – *None*

4. Consent Agenda

a) Regular Meeting Minutes-June 13, 2024

b) Financial Reports-Ending June 30, 2024 & July 31, 2024 – *Pulled for discussion*

Motion: *Motion: President McMath-Jue & Director Fontana. motion to accept the Consent Agenda as presented; Regular Board Meeting; June 13, 2024 and Financial Reports – Ending June 30, 2024 & July 31, 2024: Roll Call Vote (4) Yeas (1) Absent*

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5. New Business – Director S. Gonzales joins meeting 10:13 a.m.

- a) Adoption of Resolution 2024-08 Approving the Capital Improvement Plan-Presentation & Discussion

Motion: President McMath-Jue & Director Fontana motion to adopt Resolutionn2024-8 Approving the Capital Improvement Plan: Approved 5-0

- b) Adoption of Resolution 2024-06 Authorizing Administration Manager as Application Representative

Motion: President McMath-Jue & Director Fontana motion to adopt Resolution 2024-06 Authorizing Administration Manager, K. Fillmore as Application Representative, to move forward with the application process: Approved 5-0

- c) Adoption of Resolution 2024-07 Approving Salary Schedule Policy and Compensation Schedule – *Brief Discussion*

Motion: President McMath-Jue & Director Fontana motion to approve the Salary Schedule Policy & Compensation schedule as presented: Approved 5-0

- d) Tuolumne-Stanislaus IRWMA Membership Renewal - *Discussion*

Motion: President McMath-Jue & Director S. Gonzales motion to not renew the Tuolumne-Stanislaus IRWMA Membership: Approved 5-0

6. Unfinished Business – Brief Discussion

- a) Church Street Project

Motion: President McMath-Jue & Director Fontana motion to authorize MSD Managers to move forward with sending out the RFP for the Church Street Project: Approved 5-0

7. Committee Reports

- a) Finance Committee - *Director Fontana, nothing to report - Next Finance Committee Meeting scheduled for Tuesday, August 27, 2024 at 10:00 a.m.*

8. Staff Reports – K. Fillmore & D. Murphy

- a) Administration Report – *Information only, MSD is considering AllPaid, an additional payment option for customers; Managers will move forward with the USDA loan application and will continue to look into other loan options available; Brief GIS Demonstration - Discussion*

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b) Operations Report – *Nothing to report – Discussion only*

9. Board/Staff Correspondence

a) Letter from UTICA General Manager Joel Metzger – *Information only, Thank you letter*

b) Letter from Murphys Sanitary District Customer Patty and Jan Schulz – *Verbal Acknowledgement of appreciation letter from customer to Operation’s Staff E. Hemstad*

c) Letter from California Department of Finance – *Information only, Audit of 2019/2020 WWTP Upgrade Project*

10. Future Agenda Items/Director Comments – *Keep customers informed regarding Rate Study; Continue to look into Grant Writers*

11. Next Regular/Special Meeting: *Regular Meeting September 12, 2024, 10:00 a.m.*

12. ADJOURN TO CLOSED SESSION – *12:08 p.m.*

a) Public Employee Evaluation (Government Code 54957)

Title: Operations Manager

Title: Administration Manager

13. RETURN FROM CLOSED SESSION - *12:19 p.m.*

a) Reportable Actions in Closed Session – *Board has finalized format for Manager Reviews, Staff directed to put new format into Board Files; Schedule closed session for Manager Reviews.*

Adjournment: *12:21 p.m.*

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