

# Murphys Sanitary District



MINUTES – Special Board Meeting  
Thursday, May 18, 2023  
15 Ernest St Ste. A  
Murphys, Ca 95247

CALL TO ORDER – 10:03 a.m.

## PLEDGE OF ALLEGIANCE

1. Motion to Approve Member Requests to Participate Remotely Due to Just Cause and/or Emergency Circumstances Pursuant to AB2449.

*Motion: Directors P. McMath-Jue & J. Fontana motion to approve Director B. Millers request to participate remotely Pursuant to AB2449 Emergency Circumstances: Roll Call Vote (5) Yeas (0) Nays*

2. Roll Call - Directors Fontana, Miller (Via Remote), Mellera, Gonzales & President McMath-Jue & Staff K. Fillmore, Admin. Manager; D. Murphy, Operations Manager & A. Milliken, Accounting Clerk
3. Agenda Changes – None
4. Public Comment - None
5. Consent Agenda
  - a) Financial Reports April 2023
  - b) Minutes: 04/13/2023 Regular Meeting

*Motion: Directors J. Fontana & S. Gonzales motion to accept the Consent Agenda; Financial Reports April 2023 & Minutes 04/13/2023 Regular Meeting: Roll Call Vote (5) Yeas (0) Nays*

## BOARD OF DIRECTORS

Paige McMath-Jue, President      Steve Gonzalez, Vice President  
Marty Mellera, Secretary      Bruce Miller, Treasurer      Joseph Fontana, Director at Large/Parliamentarian  
<https://www.murphyssd.org>

6. New Business

- a) Approve COLA Policy and COLA for FY 2023/2024 – *Board & Staff Review & Discuss*

*Motion: Directors P. McMath-Jue & B. Miller motion to approve the updated COLA Policy as presented & set the 2023/2024 fiscal year COLA at 3%: Roll Call Vote (5) Yeas (0) Nays*

- b) Approve Employee Benefit Package - *Board & Staff Review & Discuss*

*Motion: Directors P. McMath-Jue & J. Fontana motion to accept the proposed Insurance Benefits update in the Employee Handbook, to include Medical, Dental & Vision: Roll Call Vote (4) Yeas (1) Nay*

- c) Approve Holiday Closures, Pay Date & Salary Schedules for FY 2023/2024 - *Board & Staff Review & Discuss*

*Motion: Directors J. Fontana & P. McMath-Jue motion to accept the new Salary Schedule, Proposed Pay Date & Holiday Closures as presented: Roll Call Vote (5) Yeas (0) Nays*

- d) Approve President McMath-Jue to attend GM Summit

*Motion: Directors S. Gonzales & J. Fontana motion to approve President P. McMath-Jue to attend the GM Summit: Roll Call Vote (4) Yeas (0) Nays (1) Abstain*

- e) Approve Public Records Act Request Policy - *Board & Staff Review & Discuss*

*Motion: Directors P. McMath-Jue & J. Fontana motion to approve the updated Public Records Act Request Policy as presented: Roll Call Vote (5) Yeas (0) Nays*

- f) Approve Investment Advisory Committee Recommendation of Investments – *Board & Staff briefly discuss*

*Motion: Directors J. Fontana & S. Gonzales motion to approve the Investment Advisory Committee's investment recommendation as presented: Roll Call Vote (4) Yeas (0) Nays (1) Abstain*

- g) Approve Treatment Plant Encroachment Repair – *Discussion*

*Motion: Directors J. Fontana & S. Gonzales motion to approve the Treatment Plant Encroachment Repair as presented upon satisfaction of submitted bid: Roll Call Vote (5) Yeas (0) Nays*

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**h) Review of 2023/2024 Preliminary Budget and Reserve Expenditures**

**- Board & Staff Review & Discuss - No Action**

**7. Unfinished/Old Business**

**a) 491 Williams Street – Information Only**

**8. Staff Reports – K. Fillmore & D. Murphy**

**a) Administration – K. Fillmore gives brief update on the Collections Upgrade, Engineers have met with the Environmental Consultant, Augustine & Associates; Ernest St Upgrades have started, looking for Contractor to bid deck; Power Rates with CPPA (Calaveras Public Power Agency) will be increasing; Per Legal Counsel, CPA and Insurance, Board Members shall receive a W-2, refer to pg. 63 of the Board Packet for more information - Discussion**

**b) Operation – D. Murphy gives a brief update on the water levels & seasonal pumping; Informs the Board of Monument Signs being installed by the County representing the “Clean California Gateway” within the Murphys area, proximity to our utility lines have been checked; Clarifies that Church Street will be included in the Collections Project; B. Whittle is ready to program the AC Unit pending Manufacturer’s response, D. Murphy to look into possible Warranty Issue with Engineer – Discussion**

**9. Board and Committee Reports**

**a) Investment/Finance Review Committee - see 6.g**

**10. Future Agenda Items/Director Comments – Information on Prop. 218 is available.**

**11. Next Regular Meeting: June 8, 2023 at 10:00 a.m.**

**12. Adjournment – 12:05 p.m.**

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**13. CLOSED SESSION**

- Open Closed Session 12:07 a.m.

**Public Employee Evaluation  
(Government Code Section 54957 (b)(1)(2))**

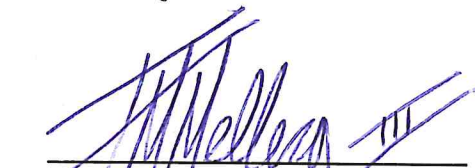
- Operations Manager
- Administration Manager

- End Closed Session – 1:20 p.m.

**14. Reportable Action from Closed Session – *None***

Respectfully;

  
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Amy R Milliken, Clerk of the Board

  
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Director Marty Meller, Secretary

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