

**Murphys Sanitary District**  
**MINUTES – Special Meeting**  
**Thursday, April 28, 2022**

**Board of Directors**

Steve Gonzales - President  
Paige Mc Math-Jue-Vice President  
Marty Meller - Treasurer  
Bruce Miller- Secretary  
Joseph Fontana – Parliamentarian

**1) Call to Order - 9:05 a.m.**

**Pledge of Allegiance**

**2) Roll Call – Joseph Fontana, Bruce Miller, Marty Meller, Paige McMath-Jue & Steve Gonzales**

**3) Agenda Changes - None**

**4) Public Comment - None**

**5) Update Employee Benefits Package – Board & Staff Review & Discuss**

**1. Employer Contribution to Supplemental 457 Plan – *No Action, Remove***

**2. Offer Life\ADD Insurance – *No Action, Remove***

**3. Operator Stand-by Time Update**

**Motion: Directors B. Miller & P. Mc-Math Jue change the standby time to \$300.00 a week for all operation staff: *Approved 5-0***

**4. Vacation Time for Part Time Employees**

**Motion: Directors B. Miller & S. Gonzales motion to allow Part-Time Employees to receive *(1) Week Vacation Pay*. Hours are based on their regularly scheduled work week: *Approved 4-0-1 Abstain***

**5. Identify other Employee Benefits to Offer**

**Motion: B. Miller & P. McMath-Jue motion to allow full *“Holiday”* Pay for part-time employees: *Approved 5-0***

**6. Medical Allowance 405.01 Employee Handbook – *No action, bring back more information***

**6) Update Salary Schedule**

**Motion: Directors S. Gonzales & P. McMath-Jue motion to accept the updated *Salary Schedule* as presented: *Approved 5-0***

7) 2022/23 Budget Preparation – Board & Staff Review & Discuss

1. Determine Cost of Living Increase

Motion: Directors B. Miller & P. McMath-Jue motion to approve a 7% COLA increase for all current staff & employees effective July 1, 2022: *Approved 5-0*

2. Review Fund Balance Allocations at 04/30/2022 – *No action, bring back more information*

3. Review Potential Funds Eligible for Investment – *Information Only*

4. Review Draft 2022/23 Budget – *Board & Staff Review & Discuss*

8) Next Regular Meeting: May 12, 2022 10:00 a.m.

9) Adjournment – 12:05 p.m.

Respectfully;

  
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Amy R Milliken

  
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Bruce Miller, Secretary