



"Dedicated to providing a safe wastewater collection and treatment service at fair and reasonable rates for the community of Murphys, preserving and protecting our environment for future generations."

Special Board Meeting
Thursday, May 21, 2026
10:00 a.m.

District Office
15 Ernest Street, Suite A
Murphys, CA 95247

AGENDA

Agenda Material can be viewed at our website at www.murphysd.org.
 Board meetings are open to the public and the following alternative is available
 for those who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/230501735052951?p=P8mMxoJqD8R6Vubgsk>

Meeting ID: 230 501 735 052 951

Passcode: D7hX2XG2

Dial in by phone

[+1 872-242-9031](tel:+18722429031), [931428745#](tel:+1931428745) United States

Phone conference ID: 931 428 745#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Murphys Sanitary District at 209-728-3094. Notification in advance of the meeting will enable MSD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at MSD for review by the public.

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call**
3. **Public Comment** (Limit 5 minutes per person) on items not appearing on the agenda. At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda.
4. **Consent Agenda** - The following items are expected to be routine non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested party may request that any item be removed for discussion.
 - a) Regular Meeting Minutes-March 12, 2026
 - b) Financial Reports-March & April 2026
5. **New Business** - The Board may consider the items below and take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comments will be considered in advance of each Board action. ***Indicates Staff Report**
 - a) AB707-Brown Act Updates-No Action*

BOARD OF DIRECTORS

Paige McMath-Jue, President || Marty Mollera, Vice President || Steve Gonzales, Secretary

Joseph Fontana, Treasurer || Vacancy Open

www.murphysd.org

- b) Adoption of Resolution 2026-02-Sewer Easement APN 066-044-035-Discussion/Action*
- c) Adoption of Resolution 2026-03-General Election Consolidation-Discussion/Action*
- d) Adoption of Resolution 2026-04-Rate Schedule and Temporary Rate Adjustment-Discussion/Action*
- e) Approval to Reallocate Generator Expenses to the Equipment Repair and Replacement Reserve Fund-Discussion/Action*

6. **Unfinished Business** - *Items tabled or carried forward from a previous meeting to be considered on this agenda. Public comment is allowed on each individual agenda item listed below, and such comments will be considered in advance of each Board action.*
7. **Committee Reports** - *Informational reports on committee meetings. Committees may recommend a future item be placed on the next meeting agenda for Board action.*
8. **Staff Reports** - *Brief reports on information of matters of general interest. No action will be taken by the Board during Staff Reports.*
- a) Administration Manager
 - b) Operations Manager
9. **Future Agenda Items/Director Comments**
Board members and/or staff can comment on district business or request a future item be placed on the next meeting agenda. No action or discussion will be taken by the Board.
10. **Next Regular/Special Meeting/Important Dates:**
- a) Regular Board Meeting-June 11, 2026 at 10am
11. **ADJOURN TO CLOSED SESSION**
- a) Public Employee Performance Evaluation (Government Code 54957(b)(1)
Title: Operations Manager
Title: Administration Manager
12. **RETURN FROM CLOSED SESSION**
Reportable Action in Closed Session
13. **Adjournment**

BOARD OF DIRECTORS

Paige McMath-Jue, President || Marty Meller, Vice President || Steve Gonzales, Secretary
Joseph Fontana, Treasurer || Vacancy Open

www.murphysd.org



"Dedicated to providing a safe wastewater collection and treatment service at fair and reasonable rates for the community of Murphys, preserving and protecting our environment for future generations."

**Regular Board Meeting
Thursday, March 12, 2026
10:00 a.m.**

**District Office
15 Ernest Street, Suite A
Murphys, CA 95247**

1. Call to Order - 10:01 a.m.

Pledge of Allegiance

2. Roll Call

Director's Present

Director Gonzales; Director Fontana (Absent w/notice); Director Meller & President McMath-Jue

Staff Present

K. Fillmore, Admin. Manager; D. Murphy, Operations Manager; A. Milliken, Accounting/Board Clerk

Public Present

Michael - Microsoft Teams, 10:02 a.m.

3. Public Comment - None

4. Consent Agenda

- a) Regular Meeting Minutes-February 12, 2026
- b) Financial Reports-February 28, 2026

Motion: Director Gonzales & Director Meller motion to accept the Consent Agenda as presented; Regular Board Meeting Minutes, February 12, 2026 & Financial Reports, February 28, 2026:

Public Comment: None

Ayes: Director Gonzales; Meller; President McMath-Jue

Nays: None

Abstain: None

Absent: 1

Vacancy: 1

Roll Call Vote – (3) Ayes (1) Absent (1) Vacancy (0) Nays

BOARD OF DIRECTORS

Paige McMath-Jue, President || Marty Meller, Vice President || Steve Gonzales, Secretary

Joseph Fontana, Treasurer || Vacancy Open

www.murphysd.org

5. New Business

a) Approve Transition of Apprentice to Full-Time Employee

Motion: President McMath-Jue & Director Gonzales motion to approve the Transition of Apprentice to Full-Time Employee request as presented by Operations Manager D. Murphy:

Public Comment: None

Ayes: Director Gonzales; Meller; President McMath-Jue

Nays: None

Abstain: None

Absent: 1

Vacancy: 1

Roll Call Vote – (3) Ayes (1) Absent (1) Vacancy (0) Nays

b) Approve Destroyed Facilities Request

Motion: President McMath-Jue & Director Gonzales motion to approve the Destroyed Facilities Request submitted by L. Newsom for 524 Surrey Ct #4, Acct# NEW0006:

Public Comment: None

Ayes: Director Gonzales; Meller; President McMath-Jue

Nays: None

Abstain: None

Absent: 1

Vacancy: 1

Roll Call Vote – (3) Ayes (1) Absent (1) Vacancy (0) Nays

6. Unfinished Business - None

7. Committee Reports - None

8. Staff Reports - K. Fillmore & D. Murphy

a) Administration Manager - Brief update, handout included in board packet.

b) Operations Manager - Brief updates, handout included in board packet.

9. Future Agenda Items/Director Comments - None

9. Next Regular/Special Meeting/Important Dates

a) Regular Board Meeting-April 9, 2026 at 10am

BOARD OF DIRECTORS

Paige McMath-Jue, President || Marty Meller, Vice President || Steve Gonzales, Secretary

Joseph Fontana, Treasurer || Vacancy Open

www.murphyssd.org

10. ADJOURN TO CLOSED SESSION - 10:15 a.m.

- a) **Public Employee Performance Evaluation (Government Code 54957(b)(1))**
Title: Operations Manager
Title: Administration Manager
- b) **Conference with Real Property Negotiators (Government Code 54956.8)**
Property: Ernest Street, Suite B
Under Negotiation: Lease Agreement

11. RETURN FROM CLOSED SESSION - 10:33 a.m.

Reportable Action in Closed Session

- a) ***Table Employee Performance Evaluation for the next Regular Board Meeting***
- b) ***Remove Conference with Real Property Negotiators, 15 Ernest St. Ste B, Lease Agreement from the Agenda.***

12. Adjournment -10:34 a.m.

Respectfully;

Director S. Gonzales, Secretary

Amy R Milliken, Clerk of the Board

Balance Summary

As of April 30, 2026

April 2026

	Rates	
Five Star Operating Fund	2%	101,484.09
Eldorado Operating Fund	0.02%	4,068.25
Cash Drawer		200.00

District Investments

CA Class Capital Reserve	3.74%	1,167,592.05
CA Class Special Use	3.74%	107,015.74
CA Class Equip R&R	3.74%	159,391.50
Five Star Money Market	3.93%	401,807.35
LAIF	3.93%	62,946.62
Total District Investments		1,898,753.26

Total Operating and Reserve Fund Balances **2,004,505.60**

1:54 PM
05/12/26
Accrual Basis

Murphys Sanitary District
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Monthly Billing	960,944.51	1,060,995.00	-100,050.49	90.6%
Misc Income	197,717.54	243,500.00	-45,782.46	81.2%
Total Income	<u>1,158,662.05</u>	<u>1,304,495.00</u>	<u>-145,832.95</u>	<u>88.8%</u>
Gross Profit	1,158,662.05	1,304,495.00	-145,832.95	88.8%
Expense				
Wages	396,379.77	447,115.00	-50,735.23	88.7%
Employee Benefits	232,764.41	261,687.00	-28,922.59	88.9%
PR Taxes	33,655.63	36,500.00	-2,844.37	92.2%
WORKERS' COMPENSATION	15,678.48	15,500.00	178.48	101.2%
OPERATIONS - Maint & Repairs	14,996.57	13,500.00	1,496.57	111.1%
OPERATIONS - Supplies	39,067.80	50,500.00	-11,432.20	77.4%
OPERATIONS - Utilities	71,181.54	74,500.00	-3,318.46	95.5%
OPERATIONS - Other	27,225.07	35,500.00	-8,274.93	76.7%
ADMINISTRATIVE - Rents - Leases	720.00	720.00	0.00	100.0%
ADMINISTRATIVE - Supplies	12,859.49	14,300.00	-1,440.51	89.9%
ADMINISTRATIVE - Utilities	8,474.22	8,400.00	74.22	100.9%
ADMINISTRATIVE - Other	12,238.30	19,900.00	-7,661.70	61.5%
ADMINISTRATIVE - Insurance	42,926.66	45,000.00	-2,073.34	95.4%
ADMINISTRATIVE - Professional	31,386.55	50,000.00	-18,613.45	62.8%
ADMINISTRATIVE - License-Permit	44,332.23	49,000.00	-4,667.77	90.5%
ADMINISTRATIVE - Advertising	2,000.00	2,200.00	-200.00	90.9%
ADMINISTRATIVE - Debt Service	43,670.48	43,671.00	-0.52	100.0%
Total Expense	<u>1,029,557.20</u>	<u>1,167,993.00</u>	<u>-138,435.80</u>	<u>88.1%</u>
Net Ordinary Income	129,104.85	136,502.00	-7,397.15	94.6%
Other Income/Expense				
Other Income				
RESERVE INCOME	67,240.43	136,502.00	-69,261.57	49.3%
Total Other Income	67,240.43	136,502.00	-69,261.57	49.3%
Other Expense				
RESERVE EXPENDITURES	143,802.08	556,054.00	-412,251.92	25.9%
Total Other Expense	<u>143,802.08</u>	<u>556,054.00</u>	<u>-412,251.92</u>	<u>25.9%</u>
Net Other Income	<u>-76,561.65</u>	<u>-419,552.00</u>	<u>342,990.35</u>	<u>18.2%</u>
Net Income	<u><u>52,543.20</u></u>	<u><u>-283,050.00</u></u>	<u><u>335,593.20</u></u>	<u><u>-18.6%</u></u>

Murphys Sanitary District Expense Disbursement Report March through April 2026

Date	Num	Name	Memo	Amount
Mar - Apr 26				
03/05/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 03/04/2026	-14,252.91
03/12/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 03/11/2026	-1,422.39
03/19/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 03/18/2026	-14,538.04
04/02/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 04/01/2026	-14,512.66
04/16/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 04/15/2026	-14,670.58
04/16/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 04/15/2026	-1,672.84
03/10/2026	ACH	Vanco Services	Returned VANCO Acct#CAN0002	-80.30
04/30/2026	ACH	QuickBooks Payroll Service	Created by Payroll Service on 04/29/2026	-14,449.54
03/17/2026	ACH	Cardmember Services	Business Card	-2,949.77
03/06/2026	ACH	Vanco Services	Monthly Service Fee	-130.25
03/17/2026	ACH	CalPERS	Unfunded Accrued Liability	-600.00
03/31/2026	ACH	El Dorado Savings Bank	Maintenance Fee	-9.00
04/20/2026	ACH	Cardmember Services	Buisness Card	-2,853.80
04/08/2026	ACH	Vanco Services	Monthly Service Charge	-122.50
04/10/2026	ACH	CalPERS	Unfunded Accrued Liabiltiy	-600.00
03/06/2026	E-pay	EDD	925 0399 4 QB Tracking # -1885081554	-856.91
03/11/2026	E-pay	EDD	925 0399 4 QB Tracking # 1239703642	-54.80
03/23/2026	E-pay	EDD	925 0399 4 QB Tracking # 1320072642	-835.68
04/02/2026	E-pay	EDD	925 0399 4 QB Tracking # 1962531642	-841.53
04/15/2026	E-pay	EDD	925 0399 4 QB Tracking # 381922446	-911.39
04/29/2026	E-pay	EDD	925 0399 4 QB Tracking # -522875654	-806.75
03/06/2026	ACH	CalPERS	Retirement Contributions	-3,420.11
03/12/2026	ACH	EFTPS Federal Taxes	94-1569552	-248.22
03/23/2026	ACH	CalPERS	Retirement Contributions	-3,014.26
04/02/2026	ACH	CalPERS	Retirement Contributions	-3,010.75
04/15/2026	ACH	CalPERS	Retirement Contributions	-3,011.92
04/29/2026	ACH	CalPERS	Retirement Contributions	-3,018.94
03/06/2026	ACH	EFTPS Federal Taxes	94-1569552	-4,224.60
03/23/2026	ACH	EFTPS Federal Taxes	94-1569552	-4,268.46
04/02/2026	ACH	EFTPS Federal Taxes	94-1569552	-4,232.46
04/15/2026	ACH	EFTPS Federal Taxes	94-1569552	-4,577.72
04/29/2026	ACH	EFTPS Federal Taxes	94-1569552	-4,059.52
03/02/2026	12582	Mountain Oasis Water	Drinking Water	-69.55
03/02/2026	12583	SDRMA	Grp Health	-16,269.76
03/02/2026	12584	Streamline	Website Hosting	-200.00
03/02/2026	12585	UPUD	735 Six Mile Rd - M	-96.83
03/02/2026	12586	UPUD	735 Six Mile Rd	-383.95
03/02/2026	12587	UPUD	26 Emerlad Ct -M	-98.08
03/02/2026	12588	UPUD	15 Ernest St - M	-117.39
03/02/2026	12589	Landscaper Alfredo Leon Martinez	Yard maintenance Office Building	-200.00
03/04/2026	12590	Alpha	Research & Monitoring	-43.00
03/04/2026	12591	Quadient Finance USA	Postage	-1,000.00

Murphys Sanitary District
Expense Disbursement Report
March through April 2026

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
03/04/2026	12592	SWRCB Operator Certification	Grade 1 Certification - J. Fillmore	-228.00
03/04/2026	12593	The Red Store	Misc Supplies - Bolt; Nozzle; Putty Knife	-109.08
03/05/2026	12594	Valley Power Systems Inc	Willow Creek - Generator	-1,097.70
03/10/2026	12595	Cal Waste Management	Six Mile TP - Trash/Waste	-201.12
03/10/2026	12596	Calaveras Lumber	Misc. Supplies	-83.23
03/10/2026	12597	Calaveras Power Agency	WWTP - Electric	-5,019.24
03/10/2026	12598	Modesto Welding Products	Argon/Co2 Rental	-16.00
03/10/2026	12599	Mother Lode Answering Service	Answering Service	-419.00
03/12/2026	12600	Bryant L. Jolley	Annual Audit - Fiscal YR 2024/2025	-12,000.00
03/12/2026	12601	CWEA	Annual Membership Renewal	-251.00
03/12/2026	12602	SDRMA	Grp Health	-16,269.76
03/13/2026	12603	Vestis	Uniform	-254.51
03/18/2026	12604	Hansford Economic Consulting LLC	Rate Study - Consultant Services	-1,100.00
03/20/2026	12605	AND0004	AND0004 Sold- Refund Prorated Credit	-11.34
03/20/2026	12606	Gonzales, Steven M	Board Stipend	-182.10
03/23/2026	12607	AALR & R Attorneys at Law	General Counsel	-1,256.85
03/23/2026	12608	Black Water Consulting Engineers Inc.	VOID: WWTP Upgrade II	0.00
03/23/2026	12609	Comcast Business	Office - Phone/Internet	-290.62
03/23/2026	12610	Jay Ashley	Upgrade Server/Software	-595.00
03/23/2026	12611	PGE-Emerald Creek Pump Station	Emerald Creek - Electric	-200.48
03/23/2026	12612	PGE-Office	Office - Electric	-249.43
03/23/2026	12613	WIZIX Technonlogy	Copy Machine - Six Mile Rd	-15.14
03/23/2026	12614	Black Water Consulting Engineers Inc.	Algiers St Project	-4,403.50
03/23/2026	12615	WIZIX Technonlogy	Copy Machine - Office	-17.92
03/27/2026	12616	CALNET	Alarm Access Line - Murphys Grade	-32.00
03/27/2026	12617	Comcast- Emerald Creek	Alarm Access - Emerald Creek	-132.76
03/27/2026	12618	Desiree McDaniel	Notary/lienVOO0001	-15.00
03/27/2026	12619	Northstar Chemical	Chemicals	-3,674.93
03/27/2026	12620	Black Water Consulting Engineers Inc.	WWTP Upgrade II	-2,676.50
03/31/2026	12621	Weco Industries, LLC	Misc Hydro Repair & Maint. Supplies	-198.64
03/31/2026	12622	Dept of Water Resources	Annual Dam Permit Fees	-8,925.00
03/31/2026	12623	UPUD	735 Six Mile Rd - M	-99.40
03/31/2026	12624	UPUD	15 Ernest St - M	-116.54
03/31/2026	12625	UPUD	26 Emerald Ct - M	-87.26
03/31/2026	12626	UPUD	735 Six Mile Rd	-383.95
04/07/2026	12627	Modesto Welding Products	Argon/Co2 Rental	-16.00
04/07/2026	12628	Mother Lode Answering Service	Answering Service	-419.00
04/07/2026	12629	Streamline	Website Hosting	-200.00
04/07/2026	12630	The Red Store	Misc TP Supplies - Pliers, Wire Brush Hose Fitting,	-92.86
04/07/2026	12631	Landscaper Alfredo Leon Martinez	Yard maintenance Office Building	-200.00
04/08/2026	12632	SDRMA	Grp Health	-16,269.76
04/10/2026	12633	Mountain Oasis Water	Drinking Water	-79.80
04/10/2026	12634	SDRMA	Property Liability Program Additional Insured Certific	-47.50

Murphys Sanitary District Expense Disbursement Report March through April 2026

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
04/10/2026	12635	Vestis	Uniform	-306.41
04/14/2026	12636	Cal Waste Management	Waste/Trash Six Mile	-201.12
04/14/2026	12637	Calaveras Lumber	Misc. Supplies	-386.66
04/14/2026	12638	SWRCB Loan Payments	WWTP SWRCB Loan Payment No. 5 of 30 041520	-43,670.48
04/16/2026	12639	Signal Service	Security/Alarm	-451.80
04/16/2026	12640	UPUD	15 Ernest St - M	-116.71
04/16/2026	12641	UPUD	26 Emerald Ct - M	-93.20
04/16/2026	12642	UPUD	735 Six Mile Rd	-383.95
04/16/2026	12643	UPUD	735 Six Mile Rd - M	-131.54
04/16/2026	12644	UPUD	VOID: 26 Emerald Ct - M	0.00
04/20/2026	12645	Desiree McDaniel	Easement Notary Fee	-20.00
04/22/2026	12646	Comcast Business	Office - Internet/Phone	-290.54
04/22/2026	12647	PGE-Emerald Creek Pump Station	Emerald Creek Pump Station - Electric	-124.40
04/22/2026	12648	PGE-Office	Office Electric	-118.15
04/22/2026	12649	WIZIX Technonlogy	Copy Machine - Six Mile	-7.08
04/22/2026	12650	WIZIX Technonlogy	Copy Machine - Office	-18.33
04/22/2026	12655	GER0003	GER0003 Sold Payment Refunded	-92.62
04/23/2026	12656	NIC0002	NIC0002 - Sold Refund Due	-37.58
04/24/2026	12657	POW0001	POW0001- Sold Refund Due	-58.94
04/24/2026	12658	VAN0002	VAN0002 - Sold Refund Due	-18.66
04/27/2026	12659	AALR & R Attorneys at Law	General Counsel	-793.80
04/27/2026	12660	Black Water Consulting Engineers Inc.	Algiers St - Project	-855.50
04/27/2026	12661	CALNET	Alarm Access - Murphys Grade Rd	-31.98
04/27/2026	12662	Condor Earth Technologies, Inc	Quarterly Groundwater Monitoring 12/2025-04/2026	-3,693.55
04/27/2026	12663	Black Water Consulting Engineers Inc.	WWTP - Upgrade	-4,009.50
04/28/2026	12664	NIC0002	NIC0002 - Sold Refund Due	-80.30
04/28/2026	12665	Calaveras Power Agency	WWTP Electric	-4,428.84
04/28/2026	12666	Comcast- Emerald Creek	Alarm Access Line - Emerald Creek	-132.67

Mar - Apr 26



STAFF REPORT

DATE: May 21, 2026
TO: Members of the Board
FROM: Kristina Fillmore-Administration Manager
SUBJECT: AB 707 Brown Act Updates-No Action, Discussion Only

DISCUSSION

With respect to Murphys SD, the primary impacts of SB 707 are:

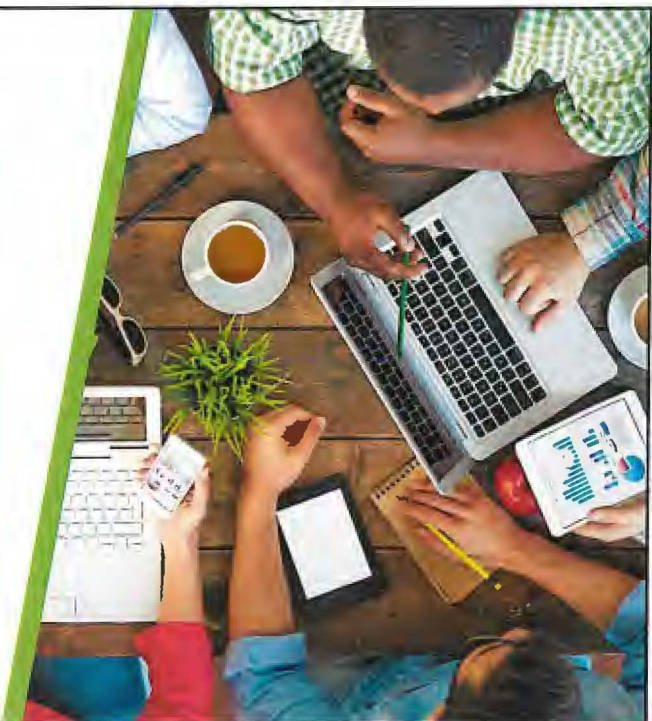
- **Social Media Restrictions.** The social media restrictions imposed on Board members in 2020, which were originally set to expire in 2026, are now permanent. Board Members are generally prohibited from interacting with other Board members (inclusive of reactions that include digital icons) on matters within the subject matter of Murphys SD;
- **Brown Act Copies.** All Board members are required to be provided a copy of the Brown Act;
- **Videoconferencing Modifications.** In addition to a substantial restructuring of the videoconferencing statutes that impact Board members during states of emergency, just cause circumstances, and when participating in certain multi-jurisdictional bodies (JPAs), the primary change is the statutory addition that any board member with a temporary or permanent disability may videoconference without further limitations into Board meetings to the extent necessary to accommodate such disability.

Generally, such board members will be required to participate via video and audio means, unless the disability prevents video attendance. Such participation may occur without the need for further compliance (or the posting of public links on the agenda), and board members participating in such fashion shall be deemed for all purposes as if they are attending in-person (e.g., establishing quorum, etc.);

- **Website Posting.** The Brown Act now requires that the agendas for all meetings, including special meetings, be posted on the agency's website; and
- **Committee Options.** Following initial Board findings renewed every six months, certain advisory committees (i.e., citizen advisory committees) may permit their members to attend via videoconference, providing an in-person location with at least one Murphys SD staff member exists. Such allowance does not apply to any member of the committee that is a Board member.

Generally for the Board's information (though the Board may elect to impose any of these additional options upon itself if desired), with respect to ELB requirements, it may be anticipated that local city and county meetings largely beginning on July 1, 2026, will be seen to comply with the following additional requirements: (1) mandatory videoconference-hybrid options for

members of the public to participate in all legislative body meetings, coupled with disruption policies aimed at procedures for handling stream disruptions for such meetings; (2) mandatory translation of all agendas and instructions on how to access a meeting based on the languages spoken in the community served; and (3) increased outreach and noticing aimed to increasing traditionally marginalized communities participation at public meetings. To the extent the Board desires to consider the voluntary implementation of such requirements, the same can be brought back for further discussion at a future Board meeting.



aalrr Atkinson, Andelson
Loya, Ruud & Romo
A Professional Law Corporation

SB 707 – Changes to the Brown Act

January 14, 2026

0


SB 707 Overview for Murphys Sanitary District

- Requirements Now Applicable (Not Discussed Further in this Presentation):
 - Each of you are entitled to a copy of the Brown Act statutes.
 - Expanded Salary/Benefits Report Out Requirements for Department Heads/Managers
 - Now **ALL** agencies must post special meeting agendas on websites
- Requirements Now Applicable (Discussed Further in Presentation):
 - Permanently adopted social media restrictions (discussed further)
 - Enhanced Teleconferencing Options (discussed herein)
 - ADA/Disability Needs Formally Added
 - Cleaned up Statutes, new Just Cause Provisions
 - Expanded State of Emergency to Locally Declared Emergencies
 - Added Options for Committees and JPAs
- “Eligible–Legislative Body” Requirements NOT Applicable to MSD (Discussed Briefly)
 - Agenda and Public Participation Requirements Added (Not Mandatory for MSD – Mandatory for Larger Agencies)

aalrr

1

Social Media Use

- 2020 Rules Now Permanent
- Board members **may not** use social media to “**discuss among themselves**” **official business**
 - “A member of the legislative body shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is **made, posted, or shared** by any other member of the legislative body.”
 - “Discuss among themselves” means communication made, posted, or shared on social media, including **comments or digital icons that express reactions**, aka “emojis,” to communications made by other board members
 - THRESHOLD CHANGE: This is as to any other Board member


aa/rr 2

2

Social Media Use

Permissible Online Activity by Board Member

- May have individual contacts or conversations with non-Board members (and individual contacts or conversations with Board members not on social media platforms)
- May discuss and interact on matters outside the jurisdiction of the agency as much as desired
 - Even with fellow board members, but exercise caution—remember threshold for violation is low.

aa/rr 3

3

Social Media Use

Examples


Interaction Type	Permitted
Member A responds to Resident's posted question	YES
Member B responds to Member A's Response	NO, cannot respond to another Board member
Member B responds to same Resident's posted question	YES, as long as not referencing or in response to Member A
Member A responds to a post by the Agency	YES
Member A comments on Member B's post about agency business	NO
Member A likes Member B's post on agency business	NO
Member A likes Member's post sharing the birth of a grandchild	YES, not subject matter jurisdiction of the agency

aa/rr 4

4

Teleconferencing: Overview

- Traditional (Standard) Teleconferencing
- Disability Accommodation Videoconferencing (NEW)
- Expanded Post-COVID Videoconferencing Options
 - State of Emergency (Local or Statewide)
 - Just Cause/Emergency Circumstance
 - Specific Types of Bodies
 - Eligible Subsidiary Bodies (e.g., Committees)
 - Eligible Multijurisdictional Bodies (e.g., JPAs)
 - Eligible Neighborhood Councils (NOT COVERED HERE)
 - Student Organizations (applies to community colleges) (NOT COVERED HERE)



aa/rr 3

5

Teleconferencing: Disability Basis

- Members with a disability can participate remotely as a reasonable accommodation
- Remote participation requires:
 - Both audio & visual technology
 - Audio only if disability results in a need to participate off camera
 - Member must disclose before any action taken whether any other individuals 18 years or older are present in the room & the general nature of their relationship
- Participation under these rules is treated as in-person attendance, including for quorum purposes
- No obligation to disclose the disability

aalrr

6

Videoconference: General Requirements


- Section 54953.8 now provides general requirements for all **non-traditional** teleconferencing options (i.e., post-COVID video options)
 - Roll-call votes
 - Board members attend via two-way audiovisual platform or a two-way telephonic service & a live webcast
 - Notice of the meeting must provide notice how the public may access the meeting & offer public comment
 - If videoconferencing,
 - Board member must identify anyone 18 or older present in the room & describe the natural of the relationship with those individuals
 - Minutes should reflect grounds for videoconferencing
 - If disruption of service occurs, Board must take no further action until public access is restored
 - Cannot **require** public comments to be submitted **before** meeting. Public must be able to address the Board & make comments in real time.
 - If required by service provider (e.g., Zoom), registration of individual is allowed; but cannot be required as a condition of attending the meeting.
 - Beware of Zoom lobby feature or similar features

aalrr



7

State of Emergency Videoconferencing

GOVERNMENT CODE 54953.8.2



- Allows **Section 54953.8** teleconferencing during a proclaimed state of emergency **or a local emergency**
 - Local emergency is one declared by City or County
- Requires a majority-vote finding that because of the emergency, meeting in person would present imminent risks to health & safety of attendees
- If emergency remains active, Board must make findings every 45 days:
 - Reconsidered the circumstances of the emergency; &
 - Impacts the ability to meet safely in person
- Physical meeting location not required
- Could use a two-way telephonic service without simultaneous live webcasting






8

Just Cause Videoconferencing Meeting

GOVERNMENT CODE SECTION 54953.8.3

- **Section 54953.8 Teleconferencing AND:**
- Quorum of Board Members must be located a single physical location
 - Location of quorum for meeting:
 - Must be identified on agenda (*typically standard meeting location*)
 - Be open to the public
 - Within jurisdictional boundaries
- Board member **notifies** at “earliest opportunity” to participate remotely for just cause, including brief description why member must join remotely
- Remote Board member must have audio & visual technology
- Prohibition on how many times a Board member may use “just cause” to participates remotely
 - Number varies depending on how often Board meets
 - 2 meetings per year (if meet once per month or less)
 - 5 meetings per year (if meet twice per month)
 - 7 meetings per year (if meeting 3+ meetings per month)
- “Emergency Circumstance” as a separate basis now gone, rolled into “just cause”
- Minutes must reflect the legal grounds authorizing the remote participation by Board member

9

“Just Cause” Allowances

- Childcare/caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- Contagious illness
- Related to a physical or mental condition
- Travel while on official business of the **Board or other state or local agency**
- An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- Physical or family medical emergency (“**emergency circumstance merged in**”)
- Military service obligations because serving under official written orders of the California National Guard or US Military Reserve that requires member to be at least 50 miles outside of your boundaries

aa/r/r 10

10

Committee Videoconferencing

- Eligible subsidiary bodies may teleconference meetings:
 - Powers only advisory with no final action authority, and
 - **NOT** formed to address issues such as elections, **budgets**, police oversight, privacy, library materials, or taxes
- Governing Board must authorize the committee to meet remotely both initially and every six months thereafter, after finding:
 - Remote meetings would enhance public access to meetings, and has been made aware of the option;
 - Would promote, attract, and diversify participants to join the committee
- Two-way audio and visual appearance in most circumstances
- Must still designate a physical location for public to attend AND at least one agency staff member must be present that that physical location during the meeting
- Elected Board members cannot attend under this provision

aa/r/r 11

11

Multijurisdictional Bodies (JPAs) Videoconferencing

- Requires resolution authorizing the use of teleconference, adopted at a regular meeting during open session
- Quorum required to participate in one or more locations that are open to the public & within jurisdictional boundaries
- Member of Eligible Multijurisdictional Body (EMB) who receives compensation for service on the Board must participate from a physical location that is open to the public
- Can participate remotely if:
 - Remote participation is identified on the agenda
 - Audio & visual technology is used
- May not participate remotely unless more than 20 miles away from physical location where quorum is participating
- Limited to a certain amount of meetings per year, depending on how many Board meetings occur

aa/rr

12

12

Disruptions during Teleconference Meeting

- Legislative clarified with clear authority that for on-line meetings, Board has the authority to remove or limit persons who engage in disruptive behavior during a meeting by removing them from the meeting.
 - Reminder: This is procedural disruption (e.g., speaking out of turn, not letting Board members, staff, or others speak, etc.), not content disruption (e.g., commenting on disagreements with District policies).



aa/rr

13

SB 707 – “Eligible Legislative Body” Definition

- Special Districts that have a website and any of the following:
 - Boundaries including the entirety of a county with the population over 600,000 or more, and the special district has over 200 FTE employees.
 - Over 1,000 FTE.
 - Annual revenues of over \$400,000,000 per year (adjusted annually based on CPI) & employ over 200 FTE.
- MSD is **NOT** an ELB

NOTE: Cities and Counties with population > 30,000, and all Cities in Counties with population > 600,000 are ELBs

ELBs in Calaveras County:

- » County (>30,000 people; <600,000 people)
- » No Cities of 30,000 or more people

aa/rr 14

14

SB 707 – Public Outreach

- **ELBs must** (non-ELBs encouraged to):
 - Electronic Participation (by July 1, 2026):
 - Meetings must allow real-time public comments via two-way telephonic or audiovisual platforms (e.g., Zoom).
 - Adopt a policy for service disruptions (recess and restore procedures).
 - Promote participation from underrepresented and non-English-speaking communities.
 - Provide easy access to agendas and meeting info via:
 - Automatic email/agenda request system.
 - Prominent website links.
 - Accessible meeting webpage with:
 - Public meeting process overview.
 - Comment procedures (in-person & remote).
 - Calendar of meetings.
 - Online agendas.
 - Translate agendas into applicable languages.
 - Accommodations for translators (not required to provide them)
 - Adopt “reasonable efforts” to invite community groups:
 - Contact media (including non-English outlets).
 - Engage civic and neighborhood organizations.

***Key Note:** No liability for failing to reach specific groups or accuracy of translations

aa/rr 15

15

Board Discussion

- Potential Future Actions of the Board
 - **Remote Access for the Public**
 - MSD already offers two-way audio/visual options for the Public. Does MSD want to consider a policy on how to handle disruptions if the public using the resource (even if a Board member is not online)?
 - **Does MSD desire to make its agenda available in other languages?**
 - Are there any languages spoken by 20%+ of the population in MSD?
 - **Does MSD wish to take actions to encourage public participation, such as documents on how to participate at public meetings, and specifically invite groups in the community that do not traditionally participate?**
 - **Update a policy to provide for teleconferencing options?**
 - ADA Compliance (legally required regardless)
 - Committee use of teleconferencing (both Board and Advisory)?

aalrr

16

Question & Answer Session

17

Thank You
For questions or comments, please contact:

{ Jeff Hoskinson
(949) 453-4287
jeff.hoskinson@aalrr.com }

aalrr
Atkinson, Andelson
Loya, Ruud & Romo
A Professional Law Corporation



STAFF REPORT

DATE: May 21, 2026

TO: Members of the Board

FROM: District Management

SUBJECT: Acceptance of Sewer Easement APN 066-044-035, 310 Six Mile Road – Adoption of Resolution 2026-02

RECOMMENDATION

Adopt Resolution No. 2026-02 accepting a Grant of Sewer Easement from Kelley Wilton for property located at 310 Six Mile Road (APN 066-044-035-000) and authorize execution and recordation of the Certificate of Acceptance.

BACKGROUND

MSD requires easements to install, operate, and maintain wastewater infrastructure necessary to serve existing and future customers.

The property owner, Kelley Wilton, has executed a Grant of Sewer Easement conveying to the District a **perpetual, non-exclusive easement** for sanitary sewer purposes across the above-referenced parcel. The easement allows the District to construct, access, inspect, maintain, repair, and replace sewer facilities and related appurtenances within the designated easement area, as described in Exhibits "A" and "B" of the easement document.

Acceptance of this easement is required to formalize the District's legal rights for infrastructure access and maintenance.

DISCUSSION

The easement provides the District with the necessary rights to support ongoing and future wastewater system operations in this service area. Key provisions include:

- **Perpetual access and use** for sewer infrastructure, including pipelines, manholes, and related facilities
- **Ingress and egress rights** for District personnel, equipment, and maintenance activities
- **Protection of facilities**, limiting incompatible improvements within the easement area
- **Retention of property rights by the owner**, provided such uses do not interfere with District operations
- **Restoration requirements**, ensuring the District restores the surface following construction or maintenance activities

This easement is directly related to the District's planned **sewer pipe replacement and relocation project, including new manhole construction** in this area. Construction is prepared to move forward; however, **recordation of the required easements is necessary prior to initiating work**. Acceptance and recordation of this easement, along with the companion easement, will allow the project to proceed.

This easement is consistent with standard District practices and legal requirements. Acceptance will ensure the District maintains reliable access for system maintenance, supports timely project implementation, and protects public health and safety.

There is **no direct fiscal impact** associated with acceptance of this easement.

ATTACHMENTS

1. Resolution No. 2026-02
2. Grant of Sewer Easement (APN 066-044-035-000)

RESOLUTION NO. 2026-02

**A Resolution of the Board of Directors of the Murphys
Sanitary District Accepting a Grant of Sewer Easement
(APN 066-044-035-000 – 310 Six Mile Road)**

WHEREAS, the Murphys Sanitary District (“District”) is authorized to acquire real property interests necessary for the construction, operation, and maintenance of its wastewater system; and

WHEREAS, Kelley Wilton, a married woman (“Owner”), has executed a Grant of Sewer Easement conveying to the District a perpetual, non-exclusive easement for sanitary sewer pipeline purposes, including rights of ingress and egress, over certain real property located in the County of Calaveras, State of California, identified as Assessor’s Parcel Number 066-044-035-000, commonly known as 310 Six Mile Road; and

WHEREAS, the easement provides for the installation, construction, maintenance, repair, replacement, and operation of sewer facilities and appurtenances within the easement area, as more particularly described in Exhibit “A” and depicted in Exhibit “B” attached to said Grant of Easement; and

WHEREAS, the Board of Directors finds that acceptance of said easement is in the best interest of the District and necessary for public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Murphys Sanitary District as follows:

1. Acceptance of Easement

The Grant of Sewer Easement from Kelley Wilton, dated _____, 2026, is hereby accepted on behalf of the District.

2. Authorization to Execute Certificate of Acceptance

The Board Secretary, or designee, is hereby authorized and directed to execute the Certificate of Acceptance.

3. Authorization to Record

The District is authorized to cause the Grant of Sewer Easement and Certificate of Acceptance to be recorded with the Calaveras County Recorder.

4. Effective Date

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Board of Directors of the Murphys Sanitary District at a regular meeting held on _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

President, Board of Directors

ATTEST:

Steve Gonzales, Secretary to the Board

Recording Requested by and

Return to:

Murphys Sanitary District
Attn: Administration Manager
15 Ernest St Suite A
Murphys, CA 95247

APN: 066-044-035-000

Space above this line for Recorder's Use
No recording fee per Gov't Code § 6103

**GRANT OF SEWER EASEMENT TO THE
MURPHYS SANITARY DISTRICT**

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

KELLEY WILTON, a married woman (hereinafter, "Owner"),

hereby grants and conveys to the

MURPHYS SANITARY DISTRICT, a sanitary district organized and existing pursuant to Section 6400 *et seq.* of the California Health and Safety Code (hereinafter, "MSD")

a perpetual, non-exclusive easement and right of ingress and egress for sanitary sewer pipeline purposes (hereinafter, "Easement"). This Easement shall include, but not by way of limitation, the right to construct, reconstruct, remove and replace, renew, inspect, maintain, repair, improve, access, and otherwise use sewer pipelines and facilities, together with incidental appurtenances, manholes, cleanouts, service laterals, temporary construction facilities, shoring, bypass pumping equipment, connections, and all related improvements (hereinafter, "Facilities"), in, over, under, upon, along, through, and across the real property located in the unincorporated territory in the County of Calaveras, in the State of California, commonly known as Murphys, as described in Exhibit "A" and depicted in Exhibit "B," which exhibits are attached hereto and incorporated herein by this reference (hereinafter, the "Easement Area"). The terms and conditions set forth herein shall apply to the Easement.

Subject to any covenants, conditions, restrictions, easements, rights, rights-of-way, and encumbrances of record.

A. Right of Owners to Use Easement Area

1. Right of Use. Subject to the provisions of Paragraph A-2 and A-3 below, it is understood and agreed that the Easement and right of ingress and egress acquired herein is also acquired subject to the right of the Owner to use the Easement Area otherwise owned and controlled by them for any purpose whatsoever to the extent that such use does not interfere with MSD's use of its Easement. Owner retains those rights that are not inconsistent with the Easement. Such use by the Owner may include, but not be limited to, the compatible use for streets, roadways, pipelines, fences, minor cuts, minor fills or other compatible non-structural improvements under, upon, over, and across the Easement Area. Such use shall not include any buildings or similar structures, unless

expressly approved by MSD as provided herein. MSD shall have the right to access the Easement Area with personnel, vehicles, materials, and equipment as reasonably necessary for installation, inspection, maintenance, repair, replacement, and reconstruction of facilities.

2. Requirements for MSD Concurrence.

- (a) Landscaping Uses. Use by Owner of the Easement Area for landscaping purposes that do not involve the erection of structures or other improvements upon the Easement Area and which are consistent with MSD's use of the easement may be made without notification to or concurrence of MSD except that no trees shall be planted in said Easement Area without the prior written consent of MSD. Any trees, root systems, irrigation systems, hardscape, or similar improvements installed within the Easement Area shall be subject to removal without compensation if necessary for MSD's use of the easement or to prevent damage to the sanitary sewer system.
- (b) Roadway Purposes. Any use of the Easement Area by the Owner for roadway improvements (including roads, streets, driveways, or other similar paths of travel), which do not result in cuts closer than three (3) feet above the top of MSD's Facilities or fills greater than two (2) feet above the existing ground may be made without notification to or concurrence of MSD. Such limitations apply only to Owner improvements and related activities and shall not restrict MSD's right to excavate, modify, replace, or reconstruct facilities at such depths as MSD determines necessary.
- (c) Other Uses. No other use of the Easement Area for any other purpose shall be made until plans for such proposed use by an Owner have been reviewed with or submitted to MSD, and MSD has concurred that such proposed use will be consistent with MSD's use of the Facilities. MSD shall endeavor to provide either its concurrence, its basis for disapproval, or a reasonable request for additional information, within ten (10) business days after plans for the proposed use have been submitted to MSD. MSD agrees that it shall not unreasonably withhold its concurrence.

3. Obligations To Repair Damage. MSD shall, at its sole expense, restore the ground surface to a condition reasonably consistent with its pre-existing state after installing the Facilities and after performing any subsequent repairs or rehabilitation work on those Facilities. Such obligations, however, shall be limited to the current conditions on the property at the time of the granting of this Easement, along with any improvements approved by MSD in the manner set forth in Section 2 above. Owner shall be solely responsible for repairing or replacing at their sole expense any unapproved improvements, and MSD shall have no responsibility for repairing or replacing, any such unapproved improvements which are in any manner whatsoever damaged or removed in connection with the exercise by MSD of the rights herein granted. Notwithstanding the foregoing, MSD will return the ground to grade in connection with any repair performed.

B. Successors and Assigns

This Grant of Easement shall be binding upon and inure to the benefit of the successors and assigns of Owners and MSD.

EXHIBIT "A"
LEGAL DESCRIPTION
SANITARY SEWER EASEMENT

ALL that certain real property, being a portion of the lands described in Grant Deed, filed for record February 29, 2016 as Document No. 2016-2323, Calaveras County Records, and situate in northwest quarter of Section 8, Township 3 North, Range 14 East, Mount Diablo Meridian, County of Calaveras, State of California, being a strip of land 12.00 feet wide, the centerline of which is more particularly described as follows:

COMMENCING at the northeasterly terminal of a course labeled " N74°02'E 101.00' ", as described in said Grant Deed, said Point of Commencement being also a point on the westerly right-of-way line of Algiers Street; thence along said westerly right-of-way line, South 47°51'00" East 59.07 feet to the **TRUE POINT OF BEGINNING**;

thence (1), leaving said westerly right-of-way line and proceeding South 04°47'35" West 77.76 feet to the terminal point of this description.

The sidelines of said strip to be shortened or lengthened to terminate at said westerly right-of-way line of Algiers Street and the westerly right-of-way line of Six Mile Road..

Containing 898 square feet, more or less.

SUBJECT TO all easements and/or rights-of-way of record.

All as shown on EXHIBIT "B" attached hereto and by this reference made a part hereof.

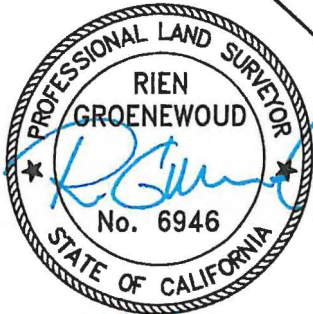


Rien Groenewoud, P.L.S. 6946



02/11/26

EXHIBIT 'B'



02/11/26

APN 066-004-090

APN 066-003-017

ALGIERS STREET

SCOTT St.

APN 066-004-039

(N74°02'E 101.00')
(D.N. 2016-2323)

POINT OF COMMENCEMENT

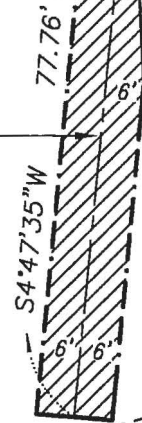
S47°51'00"E
59.07'(TIE)

T.P.O.B.

APN 066-004-035
WILTON
D.N. 2016-2323

**SANITARY SEWER
EASEMENT**
898 SQ. FT.

SIX MILE ROAD



5-S-123

APN 066-004-012

LEGEND:

- T.P.O.B. TRUE POINT OF BEGINNING
- D.N. DOCUMENT NUMBER
- S- RECORD OF SURVEYS, BOOK & PAGE
- APN ASSESSOR'S PARCEL NUMBER
- C.C.R. CALAVERAS COUNTY RECORDS
- PROPOSED EASEMENT
- CENTERLINE

COPYRIGHT © 2026 NORTHSTAR ENGINEERING GROUP, INC

NorthStar
Engineering Group, Inc.

• CIVIL ENGINEERING • SURVEYING • PLANNING •
620 12th Street Modesto, CA 95354
(209) 524-3525 Phone (209) 524-3526 Fax

**PLAT TO ACCOMPANY
LEGAL DESCRIPTION**

BEING A PORTION OF THE PROPERTY DESCRIBED IN GRANT DEED, FILED FOR RECORD FEBRUARY 29, 2016 AS DOCUMENT No. 2016-2323, C.C.R., SITUATE IN THE NW 1/4 OF SECTION 8, T. 3 N., R. 14 E., M.D.M.

CALAVERAS COUNTY CALIFORNIA

JOB:	J26-3902
DATE:	02/11/26
SCALE:	1"=30'
DRAWN:	RG
DESIGN:	RG
CHK'D:	RG

SHEET
01
OF 01

C. Acceptance and Recordation

MSD, by accepting and recording this Grant of Easement, agrees that all of the terms and conditions set forth herein shall be binding upon it and shall inure to its benefit.

IN WITNESS WHEREOF, this Grant of Easement has been executed this 22 day of April, 2026.

OWNERS

By: Kelley Wilton
Kelley Wilton

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

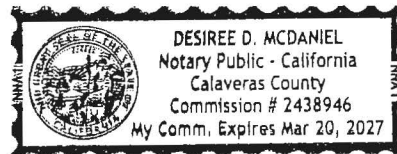
STATE OF CALIFORNIA)
) ss.
COUNTY OF Calaveras)

On April 22, 2026, before me, Desiree D. McDaniel, Notary Public, personally appeared Kelley Wilton who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Desiree D. McDaniel (Seal)



MURPHYS SANITARY DISTRICT

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by deed or grant dated _____, 202__ from KELLEY WILTON, a married woman (hereinafter, "Owner") to the MURPHYS SANITARY DISTRICT, a sanitary district (hereinafter, "MSD"), is hereby accepted by the undersigned officer on behalf of the Board of Directors pursuant to authority conferred by Resolution _____ of the Board of Directors, adopted on _____, 20__ , and MSD consents to recordation thereof by its duly authorized officer.

Date: _____

MURPHYS SANITARY DISTRICT

By: _____
Steve Gonzales, Secretary to the
Board of Directors



STAFF REPORT

DATE: May 21, 2026

TO: Members of the Board

FROM: Kristina Fillmore-Administration Manager

SUBJECT: Calling the November 3, 2026 General District Election and Requestion Consolidation with Calaveras County – Adoption of Resolution 2026-03

RECOMMENDATION

Staff recommends the Board of Directors adopt a Resolution calling the November 3, 2026 General District Election for the purpose of electing Board members to fill expiring terms and requesting consolidation of the District election with the statewide General Election conducted by the County of Calaveras.

BACKGROUND

The Calaveras County Elections Department has notified MSD of the upcoming November 3, 2026 General Election and has requested the required election materials be submitted by May 22, 2026.

The County has identified two Murphys Sanitary District Board seats with terms expiring in December 2026:

- Francis Martin Meller III
- Paige Marie McMath Jue

Candidates wishing to run for office may obtain nomination papers from the Calaveras County Elections Department during the filing period of July 13, 2026 through August 7, 2026.

DISCUSSION

Pursuant to California Elections Code Sections 10002 and 10403, the District must formally call the election and request consolidation with the County election in order for the County Elections Department to administer the District's election in conjunction with the November 3, 2026 statewide General Election.

The District currently has one vacant Board position. Staff received an application for appointment to the vacancy; however, the applicant was determined to be ineligible at this time due to not meeting residency and voter registration requirements applicable to District Board members. Accordingly, the vacancy remains open. Staff is continuing to coordinate with County Elections and District Counsel regarding the District's current Board vacancy and whether the unexpired term may be placed on the November 3, 2026 General Election ballot as a short-term seat.

FISCAL IMPACT

The District will be responsible for reimbursing the Calaveras County Elections Department for the actual costs associated with conducting the consolidated election. Costs will be included within the District's FY 2026/27 budget appropriations.

In accordance with the District's election filing documents submitted to the County Elections Department, candidates will be responsible for paying the cost of their own candidate statements upon submittal, and the District will not reimburse or pay for candidate statement expenses.

ATTACHMENTS

1. Proposed Resolution Requesting Consolidation with the November 3, 2026 General Election-Resolution 2026-03
2. Notice of General District Election
3. Current Office Holder Listing Provided by Calaveras County Elections Department

RESOLUTION NO. 2026-03

Resolution of the Board of Directors of Murphys Sanitary District Calling General District Election

Whereas an election will be held within the Murphys Sanitary District within Calaveras County on November 6, 2026, for the purpose of electing Governing Board Members; and

Whereas Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

THEREFORE, BE IT RESOLVED that the Murphys Sanitary District requests the Board of Supervisors of Calaveras County to consolidate the District Election with the election to be held on November 3, 2026.

BE IT FURTHER RESOLVED the District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code § 10418.

ADOPTED AND SIGNED on this 21st day of May 2026.

AYES:

NOES:

ABSENT/ABSTAIN:

President, Board of Directors of Murphys Sanitary District

Attest:

Clerk, Board of Directors of Murphys Sanitary District

RESOLUTION NO. 2026-03

Resolution of the Board of Directors of Murphys Sanitary District Calling General District Election

Whereas an election will be held within the Murphys Sanitary District within Calaveras County on November 6, 2026, for the purpose of electing Governing Board Members; and

Whereas Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

THEREFORE, BE IT RESOLVED that the Murphys Sanitary District requests the Board of Supervisors of Calaveras County to consolidate the District Election with the election to be held on November 3, 2026.

BE IT FURTHER RESOLVED the District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code § 10418.

ADOPTED AND SIGNED on this 21st day of May 2026.

AYES:

NOES:

ABSENT/ABSTAIN:

President, Board of Directors of Murphys Sanitary District

Attest:

Clerk, Board of Directors of Murphys Sanitary District



COUNTY OF CALAVERAS

REBECCA TURNER
Registrar of Voters

REGISTRAR OF VOTERS

891 Mountain Ranch Road
San Andreas, CA 95249
Phone: (209)754-6376
Fax: (209)754-6733
electionsweb@calaverascounty.gov

DATE: March 19, 2026
TO: City, School & Special Districts
RE: November 3, 2026 General Election

Enclosed, please find the following:

1. Notice of General District Election
2. Sample Resolution
3. List of current office holders whose positions will be open for this Election. If there are discrepancies with the list, please make changes to the list and return the updates to the Elections Department.

The candidate filing period is from July 13th through August 7th (it will extend five days for everyone other than incumbents if incumbents fail to file for re-election).

Please forward the below items to the Elections Department by **May 22, 2026**. This deadline will not be extended and has been established to ensure our office has sufficient time to perform all necessary functions for this election:

- Completed Notice of General District Election – must include:
 1. The District's list of elective offices/positions to be filled in the upcoming election.
 2. If the District will cover the cost of printing candidates' statements in the Voter Information Pamphlet.
 3. Whether or not there have been any changes to the District's boundaries.
 4. If the District intends to place a measure on the November ballot.
- Resolution adopted by your Board requesting consolidation of the district's election (sample enclosed).
Resolution must list each Director that voted.
- Certified copy of the district's map showing current boundaries *if* changed:
Elections Code §10522 requires that at least 125 days before the election, a current map and boundary description be delivered to the Registrar of Voters.
- A complete listing of current office holders in your district with term expiration dates and contact information, including a main district contact and e-mail address if available.

Pursuant to EC 10004, if any special district fails to call or take any other necessary steps to hold a regular election, the Board of Supervisors may call a special election for the selection of the governing board members.

If you have any questions or need further assistance, please contact the Election Office at (209) 754-6376 or e-mail electionsweb@calaverascounty.gov.

NOTICE OF GENERAL DISTRICT ELECTION

To be consolidated with the November 3, 2026, General Election

(ELECTIONS CODE §10509, 10522, 10524, W.C. 71451)

DISTRICT

Seats up for Election:

The purpose of said election is to elect _____ directors for a **FULL-TERM** to fill the offices presently held by the following directors, whose terms expire _____.

NAME	DIVISION (if applicable)
_____	_____
_____	_____
_____	_____

The following section applies only if Director(s) was/were appointed to fill a vacancy in an office which is not normally scheduled to be voted on this year.

District will also elect _____ director(s) for a **SHORT-TERM** ending _____.

NAME	DIVISION	DATE APPOINTED	DIRECTOR REPLACED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Candidates for office may obtain nomination papers between July 13th and August 7th, 2026 (if incumbents fail to file for re-election the date will extend to August 12th, 2026 for everyone other than incumbents) from the County Elections Department, 891 Mountain Ranch Road San Andreas, CA 95249.

1) CANDIDATE'S STATEMENTS (Check the appropriate box below)

- District will pay for Candidate's Statements upon billing
- Candidates will pay for Candidate's Statements upon submittal

2) MAP OR BOUNDARY DESCRIPTION (REQUIRED):

- NO boundary changes
- SEE boundary changes enclosed

3) MEASURE ON THE NOVEMBER BALLOT

Will the District be submitting a measure to appear on the November 3, 2026 General Election ballot?

- Yes, a district approved resolution will be submitted to the Elections Department by the deadline of **June 26, 2026**
- No

Elections Code §10522 requires that at least 125 days (July 1, 2026) before the election, a current map and boundary description be delivered to the Registrar of Voters.

Date

Signature (District Secretary)

District Mailing Address

(DISTRICT SEAL HERE)

(_____)

(AREA CODE) TELEPHONE NUMBER



Elected Officials and Terms of Office

Please refer to the accompanying instructions for important information and instructions, **before** completion.

District Details

As of March 19, 2026

MURPHYS SANITARY

15 Ernest St Unit A

www.murphyssd.org
(209)728-3094 x

Murphys CA 95247-9767

Contact 1:

Kristina Fillmore
Administration Manager
15 Ernest Street
Unit A
Murphys CA 95247

Contact 2:

Phone: (209)728-3094
Fax: (209)728-9510
Email: kristina@murphyssd.org

Phone:
Fax:
Email:

Ballot Details

DISTRICT

MURPHYS SANITARY DISTRICT

Director	Party	Elected / Appointed Appointed in Lieu	Term of Office 12/6/2024 to 12/1/2028 Year First Elected
Steven Michael Gonzales Phone: Email: Web:		Fax:	
Director	Party	Elected / Appointed Vacated	Term of Office 12/6/2024 to 12/1/2028 Year First Elected
Vacancy Phone: Email: Web:		Fax:	
Director	Party	Elected / Appointed Elected	Term of Office 12/6/2024 to 12/1/2028 Year First Elected
Joseph Arthur Fontana Treasurer Phone: (916)847-5263 Email: jfontana@murphyssd.org Web:		Fax:	
Director	Party	Elected / Appointed Elected	Term of Office 12/2/2022 to 12/4/2026 Year First Elected
Francis Martin Meller III Secretary Phone: (415)939-2828 Email: marty@murphyssd.org Web:		Fax:	
Director	Party	Elected / Appointed Elected	Term of Office 12/4/2020 to 12/4/2026 Year First Elected
Paige Marie McMathjue President			

I have reviewed all information contained on this form and have indicated any changes necessary.

Please submit confirmation or indicated changes on this report by using the accompanying instructions.

Thank you!

Signature



STAFF REPORT

DATE: May 21, 2026

TO: Members of the Board

FROM: Kristina Fillmore-Administration Manager

SUBJECT: Approve Resolution 2026-04 - Adjustment to Proposition 218 Rate Increase Schedule and Temporary Residential Rate Adjustment

RECOMMENDATION

Adopt Resolution No. 2026-04 deferring the July 1, 2026 rate increase to July 1, 2027, shifting the remaining rate schedule forward by one year, and authorizing a temporary adjustment to the single-family residential rate to achieve a total monthly charge of \$80.00 through June 30, 2027.

BACKGROUND

On June 17, 2025, the Board of Directors adopted a multi-year wastewater rate increase schedule following a duly noticed public hearing in accordance with Proposition 218. The adopted schedule was based on a comprehensive cost-of-service analysis to ensure equitable allocation of costs and long-term financial sustainability of the District's wastewater system.

The adopted schedule included an initial rate increase effective January 1, 2026, followed by additional increases beginning July 1, 2026 and annually thereafter.

DISCUSSION

Following implementation of the January 1, 2026 rate adjustment, staff evaluated the timing of the next scheduled increase. Implementing a second increase within the same calendar year may place an added burden on both District operations and customers who are continuing to adjust to the initial increase.

From an operational standpoint, multiple rate changes within a short timeframe require additional administrative coordination, billing updates, and customer communication. From a customer perspective, additional time between adjustments provides a more manageable transition.

To address these concerns, staff recommends deferring the July 1, 2026 rate increase to July 1, 2027, and shifting all subsequent increases forward by one year. Under this approach:

- Rates effective January 1, 2026 will remain in place until July 1, 2027
- All subsequent increases will occur annually thereafter
- The overall rate schedule will be extended by one year, concluding in July 2030

In addition, staff recommends a temporary adjustment to the single-family residential rate structure to achieve a total monthly charge of \$80.00. This is accomplished by maintaining the adopted base charge of \$23.42 and reducing the residential flow charge from \$56.88 to \$56.58 for the period of January 1, 2026 through June 30, 2027.

This approach preserves the District's adopted rate structure while providing administrative simplicity and a modest benefit to customers. The proportional relationship between the base charge and flow charge remains consistent with the adopted rate methodology.

All other rate categories and components will remain as adopted to maintain consistency with the approved cost-of-service methodology.

This proposed action does not modify the adopted rate structure or exceed the maximum authorized rates established through the Proposition 218 process. The adjustment strictly modifies the timing of implementation and temporarily reduces the residential rate charged.

FISCAL IMPACT

Deferring the July 1, 2026 rate increase will delay anticipated revenue associated with that adjustment by approximately one year. The temporary reduction in the residential flow charge represents a minimal decrease in projected revenue.

Staff evaluated these impacts and determined they could be accommodated within the District's current financial planning assumptions without affecting ongoing operations or planned capital improvements.

ATTACHMENTS

- Resolution No. 2026-04
- Updated Rate Schedule Table

RESOLUTION NO. 2026-04

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
MURPHYS SANITARY DISTRICT ADJUSTING THE TIMING OF
ADOPTED PROPOSITION 218 RATE INCREASES**

WHEREAS, the Board of Directors adopted a wastewater rate schedule pursuant to Proposition 218 following a public hearing on June 17, 2025; and

WHEREAS, the adopted schedule included annual rate adjustments beginning January 1, 2026 and July 1, 2026, with subsequent increases each July thereafter; and

WHEREAS, the Board previously deferred the initial increase from July 1, 2025 to January 1, 2026; and

WHEREAS, staff has determined that implementing an additional increase within the same calendar year may place an unnecessary burden on both District operations and customers; and

WHEREAS, the Board desires to adjust the timing of rate implementation while maintaining compliance with all legal requirements and preserving the adopted cost-of-service structure;

NOW, THEREFORE, BE IT RESOLVED:

1. Deferral of July 1, 2026 Increase-The rate increase scheduled for July 1, 2026 is hereby deferred to July 1, 2027.
2. Continuation of Current Rates-Rates effective January 1, 2026 shall remain in place until July 1, 2027.
3. Shift in Schedule-All subsequent rate increases shall be shifted forward by one year, maintaining the same rate amounts as originally adopted.
4. Extended Timeline-The adopted multi-year rate schedule shall be extended by one year, with the final scheduled increase occurring in July 2030.
5. Compliance with Law-This action adjusts only the timing of implementation and does not modify the adopted rate structure, methodology, or maximum authorized rates established pursuant to Proposition 218.

ADOPTED AND SIGNED on this 21st day of May 2026.

AYES:

NOES:

ABSENT/ABSTAIN:

President, Board of Directors of Murphys Sanitary District

Attest:

Clerk, Board of Directors of Murphys Sanitary District

ADJUSTED RATE SCHEDULE (PER RESOLUTION NO. 2026-04)**Base Charge (Monthly) Plus Flow Charge per Customer Unit**

Category	Unit	Jan 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030
Base Charge	account	\$23.42	\$26.20	\$29.31	\$32.79	\$36.68

Residential & Institutional (Monthly)

Category	Unit	Jan 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030
Residential (Flow Only)	dwelling	\$56.58*	\$63.71	\$71.35	\$79.92	\$89.51
Hotel/Motel	room	\$24.52	\$27.46	\$30.76	\$34.45	\$38.58
Churches	church	\$54.70	\$61.26	\$68.62	\$76.85	\$86.07
School	student	\$2.14	\$2.40	\$2.69	\$3.01	\$3.37

Commercial Individual (Monthly)

Category	Unit	Jan 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030
Car Wash	facility	\$1,053.74	\$1,180.19	\$1,321.81	\$1,480.43	\$1,658.08
Grocery Store	store	\$589.55	\$660.30	\$739.54	\$828.28	\$927.68
Ironstone Vineyards	complex	\$3,263.71	\$3,655.36	\$4,094.00	\$4,585.28	\$5,135.52

Commercial Groups (Monthly)

Category	Unit	Jan 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029	July 1, 2030
Low Strength	business unit	\$54.70	\$61.26	\$68.62	\$76.85	\$86.07
Medium Strength	business unit	\$64.05	\$71.74	\$80.35	\$89.99	\$100.79
Medium/High Strength	business unit	\$71.73	\$80.34	\$89.98	\$100.78	\$112.87
High Strength	business unit	\$89.14	\$99.84	\$111.82	\$125.24	\$140.27

IMPORTANT NOTE

The July 1, 2026 rate increase has been deferred to July 1, 2027. All subsequent increases have been shifted forward by one year.

*For the period of January 1, 2026 through June 30, 2027, the single-family residential rate is adjusted to a total of **\$80.00**, consisting of a base charge of \$23.42 and a residential flow charge of \$56.58.*

This adjustment does not modify the adopted rate structure or exceed rates approved under Proposition 218.



STAFF REPORT

DATE: May 21, 2026

TO: Members of the Board

FROM: Kristina Fillmore-Administration Manager

SUBJECT: Approval to Reallocate Generator Expenses from Operations Expense to Equipment Replacement and Repairs (Reserve Fund).

Recommendation

Staff recommends the Board authorize the reallocation of \$9,828.86 in generator repair expenditures from the Operations Expense budget to the Equipment Replacement and Repairs Reserve Fund.

Background

During Fiscal Year 2025/2026, the District incurred generator repair expenses totaling \$9,828.86. These repairs were necessary to maintain reliable operation of critical District infrastructure and ensure continued emergency backup power capabilities at District facilities.

The repairs were not anticipated during preparation of the adopted FY 2025/2026 budget and therefore were originally recorded within operational expenditures.

Discussion

The District's generators are essential equipment used to maintain wastewater operations during power outages and emergency events. Due to the urgent nature of the required repairs, staff proceeded with the necessary work to avoid operational disruptions and potential system failures.

Because the expenditure relates to significant equipment repair and preservation of critical infrastructure assets, staff believes it is appropriate to allocate the cost to the Equipment Replacement and Repairs Reserve Fund rather than absorb the full expense within the annual operating budget.

Approval of this budget reallocation will more accurately reflect the nature of the expenditure and preserve operational budget stability for the remainder of the fiscal year.

Fiscal Impact

Approval of the proposed action will reallocate \$9,828.86 from operational expenses to the Equipment Replacement and Repairs Reserve Fund. No additional appropriation is requested at this time.

Attachments

- Transaction Report 7/1/2025-6/30/2026-Maint & Repairs

Murphys Sanitary District
Transaction Detail By Account
 July 2025 through June 2026

Type	Date	Num	Name	Memo	Class	Cir	Split	Amount	Balance
OPERATIONS - Maint & Repairs									
6001.10 - R&M - Collection									
Bill	07/14/2025	0055902	Weco Industries, LLC	Manhole Hooks	Operations		20000 · Accounts Payable	212.17	212.17
Bill	08/11/2025	69838	Calaveras Lumber	Flood Light; Keys	Operations		20000 · Accounts Payable	114.14	326.31
Bill	09/01/2025	962298	The Red Store	TP Supplies	Operations		20000 · Accounts Payable	87.48	413.79
Bill	09/27/2025	35359	Gold Electric, Inc.	Murphys Grade - Generator Batteries	Operations		20000 · Accounts Payable	1,390.38	1,804.17
Bill	10/23/2025	F90757	Valley Power Systems Inc	IPS Generator Repair	Operations		20000 · Accounts Payable	2,719.10	4,523.27
Bill	10/23/2025	F90758	Valley Power Systems Inc	Willow - Generator Repair	Operations		20000 · Accounts Payable	2,113.82	6,637.09
Bill	01/31/2026	F F91001	Valley Power Systems Inc	Willow- Screen Replacement Generator	Operations		20000 · Accounts Payable	3,605.56	10,242.65
Bill	02/14/2026	47375	CDK Supply	Pumphouse - Led Power Photocell	Operations		20000 · Accounts Payable	150.16	10,392.81
Total 6001.10 · R&M - Collection								<u>10,392.81</u>	<u>10,392.81</u>
Total OPERATIONS - Maint & Repairs								<u>10,392.81</u>	<u>10,392.81</u>
TOTAL								<u>10,392.81</u>	<u>10,392.81</u>



Murphys Sanitary District STAFF REPORT

DATE: May 21st 2026
TO: Honorable Members of the Board
FROM: Dan Murphy, Chief Plant Operator
SUBJECT: April 2026 Operational Staff Report

APRIL 2026 OPERATIONAL MONTHLY TOTALS AND SUMMARY

Water storage levels in Pond# 4	Gain of 1'.1" elevation. Beginning May at 2269'.7" in Pond 4 storage. Within a foot and a half of elevation recorded last year prior to the beginning of pumping season.
PG&E Kilo Use	374 kWhrs at WWTP 87 kWhrs at IPS Power consumption well within normal usage per run levels
Rain Fall at WWTF	6.9" of rain recorded for April over 10 days throughout the month
CL2 Usage	92 gallons of chlorine used for one day of Effluent treatment and discharge to KHS
Plant influent gallons	4,278,350 gallons of Influent received in April 2026 (appx. 300k gallons less than April 2025 even with twice the amount of rain experienced this year)
Effluent gallons	498,700 gallons treated and discharged to KHS only on the 8th
Ironstone Influent	357,000 gallons metered Influent received
Hydro flushing lineal footage	>6,000' of Collections line flushed Largely prior to entire district video inspection and logging project that is still on-going.
Sewer Overflow Count	None No MSD responsible SSO's have occurred for 2026 yet
Spray Field Gallons Applied	None No need to discharge to LAA sprayfields due to desired water level in storage and late seasonal rain



ADMINISTRATION REPORT

DATE: May 21, 2026
TO: Members of the Board
FROM: Kristina Fillmore, Administration Manager
SUBJECT: Administration Report

Algiers Street Project Status

Due to recent developments involving Kautz, the easement the District was anticipating obtaining will be delayed. As a result, the anticipated construction timeline for the project will likely be pushed back while MSD staff and Kautz continue working collaboratively toward potential solutions.

CWSRF Loan/Grant Project Status

Blackwater Engineers have submitted the updated Engineering Report on 5/07/2026 to CWSRF. MSD continues moving forward with the CWSRF loan application under the 100% loan funding structure. Staff recently received confirmation that, because the District qualifies as a small disadvantaged community (SDAC), the project is not subject to the standard numerical priority ranking process used for most CWSRF applications. Instead, the project may advance based on overall eligibility, readiness, and program capacity. Project review timing will primarily depend on completion of the required technical, environmental, financial, and legal documentation. Staff continues coordinating with consultants and California Water Boards representatives to complete the remaining application requirements and maintain project progress.

2026/2027 Budget Planning and Preparation is Underway

Staff begun preparation of the Fiscal Year 2026/2027 budget for Board consideration and anticipated approval at the June 11, 2026 meeting. Budget development includes review of current revenues and expenditures, operational needs, capital improvement planning, reserve funding levels, debt obligations, and projected maintenance costs.

Staff is also evaluating anticipated impacts related to ongoing infrastructure projects, equipment repairs, regulatory compliance requirements, and operational sustainability. The proposed budget will be developed to support the District's financial stability while maintaining essential wastewater services and continuing progress on priority capital improvements.

Staff will present the proposed FY 2026/2027 budget to the Board for review and discussion at an upcoming meeting prior to formal adoption.

Calaveras Multi-Jurisdictional Hazard Mitigation Plan

MSD received notification from Cal OES that the District's Local Hazard Mitigation Plan will expire in October 2026. These plans are updated every five years. Staff was advised that MSD could either

prepare its own plan or participate in the Calaveras County Multi-Jurisdictional Hazard Mitigation Plan, which MSD has historically participated in. MSD has elected to partner with Calaveras County and the City of Angels. Staff completed the required Community Profile Risk Assessment Questionnaire for inclusion in the plan. This collaborative approach has streamlined the process and improved efficiency for the District. There is no fiscal impact to MSD, as Calaveras County is covering the cost of plan preparation.

Emergency Action Plan and Workplace Violence Prevention Plan

Annual training will be provided to all MSD staff in accordance with the Board approved Employee Handbook dated November 14, 2024.